Preparing for Course Completion
HDR Candidate Quick Guide

Next Steps Checklist

1. Format your final thesis as per the requirements

2. Organise professional printing of your thesis

3. Email HDR Examination the required documents

4. Check your course credit, fees and contact details in MyUC

Email Us

Contact us about your examination at HDR Examination: hdrexamination@canberra.edu.au

Course Completion Requirements

To be eligible for course completion/graduation you must meet all the following requirements as well as the requirements for your course.

Documents to Provide

Completed Graduation Details Booklet document

PDF copy of your final formatted thesis

Invoice/quote to provide evidence of thesis is being printed

Retention and Use of Thesis form

Final Thesis Requirements

Ensure your thesis has been formatted as per 1.43-1.47 of the [Thesis Submission guidelines.](#) Take special note of requirements including:

a. Double sided printing

b. Details for spine of the thesis

Organise to [have your thesis printed](#). If your faculty is covering any costs for the printing, you w

Professional Printers/Binders

Students are responsible for the printing of the final thesis. If your faculty is covering any costs for the printing, you will need to liaise with them prior to contacting the printing company.

Please note that some companies will only be able to print or bind the thesis, not both.

Bytes n Colours- Braddon. Digital Printing and Binding

Email: mal.marshall@bytesncolours.com.au

Phone: 02 6257 7266

Address: 2/42 Mort St, Braddon ACT 2612

Contact: Mal Marshall

Instant Colour Press- Digital printing

Email: sales@instantcolourpress.com.au

Phone: 02 6253 1866 Mobile: 0425 607 466

Address: 21 Rae Street (units 5-8) Belconnen ACT 2617

Contact: Suzannah Walton

CanPrint Communications- Digital printing and spiral/case binding

Email: canprint@canprint.com.au

Phone: 02 6295 4422

Elite Bookbinding- Spiral and case binding for Finals