

University of Canberra

# University of Canberra Academic Board Rules 2021

made under the

University of Canberra (Academic Board) Statute 2011, s6

## 1. Name of Instrument

These Rules may be cited as the University of Canberra Academic Board Rules 2021

## 2. Commencement

(1) These Rules commence on the following dates:

- (a) for all Rules except for Rule 5 (Membership of Board) – on 1 January 2022; and
- (b) for Rule 5 (Membership of Board) – on 1 January 2023.

## 3. Repeal

(1) These Rules repeal the University of Canberra Academic Board Rules 2011 on the following dates:

- (a) for all Rules except for Rule 4 (Membership of Board) – on 31 December 2021; and
- (b) for Rule 4 (Membership of Board) –

*general staff* means a person who is appointed by the University on a permanent or contract

- (f) the heads of other bodies designated by Council under section 20(d) of the Act;
- (g) two academic staff members at Levels A to C who are not members of the Board under another paragraph of section 5(1) and who are elected by members of the academic staff under the Election Rules;
- (h) three academic staff members at Level D who are not members of the Board under another paragraph of section 5(1) and who are elected by members of the academic staff under the Election Rules;
- (i) one academic staff member at Level E who is not a member of the Board under another paragraph of section 5(1) and who is elected by members of the academic staff under the Election Rules
- (j) the chair of each faculty board who are elected by the academic staff members of that faculty under the Election Rules;
- (k) one academic staff member of a research centre or institute of the University who is a not member of the Board under another paragraph of section 5(1) and who is elected by members of the academic staff under the Election Rules;
- (l) either:
  - (i) one m0.6 (y)-7 ( m)BDC 0.00tuem st231746 uem st242 elected b s(r)-1.7 ( o) 42(r)-2.1 ( 14(r)-1

(4) In considering its advice to Council pursuant to Rule 5(3), the Board may consider any factor it deems relevant, including but not limited to:

(a) the total number of members and broader composition of the Board at the time;

(b) if considering a specific individual to be appointed:

(i) the benefit that their expertise, skills and position would bring to the Board; and

(ii) any previous election outcomes for the individual (if applicable).

6.

## 9. Terms of office

- (1) The term for each staff member will be two years. The term for each student member will be one year. Members may serve for a maximum of three terms.
- (2) Subject to the Statute, a member of the Board is eligible for re-election or re-appointment.

## 10. Responsibilities of Board

- (1) Subject to the Act and Statutes, the Board is responsible to the Council for all academic matters relating to the University and, in particular, is responsible for:
  - (a) providing oversight and monitoring of the University's compliance with legislation relevant to the provision of higher education as related to matters of academic governance, quality and risk, including (but not limited to) the  
;
  - (b) the approval of University policy, and the effective exercise of delegated authority, related to academic matters, including:
    - (i) teaching and learning;
    - (ii) admission of students;
    - (iii) assessment;
    - (iv) credit for prior learning;
    - (v) academic progress;
    - (vi) research;
    - (vii) research training; and
    - (viii) approving policies and principles for the granting of medals, awards,

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- (a) the manner and time of convening, holding and adjourning a meeting of the Board;
  - (b) the voting at a meeting of the Board;
  - (c) the powers and duties of the person presiding at a meeting of the Board;
  - (d) the conduct of the business at a meeting of the Board;
  - (e) the appointment of committees of the Board, including Faculty Boards; and
  - (f) the quorum at meetings of committees of the Board and the powers and duties of committees of the Board.
- (2) A committee of the Board is to consist of:
- (a) members of the Board; or
  - (b) a member or members of the Board and other persons.

## **12. Secretary to the Board**

- (1) The Vice-Chancellor may appoint an officer of the University to be the Secretary of the Board.
- (2) The Secretary is to maintain a record of the Board's proceedings.