



1. The Academic Quality and Standards Committee is a governance committee established by the Academic Board under the  .



2. The purpose of the Academic Quality and Standards Committee is to provide recommendations to Academic Board on institutional standards for academic quality, admissions and student outcomes



5. The primary responsibilities of the Academic Quality and Standards Committee are to:

a.

- m. one HDR student
- n. one postgraduate coursework student;
- o. one undergraduate coursework student; and
- p. other members as required.

7. The position of Chair will be held by the Deputy Vice-Chancellor, Academic. The position of Deputy Chair will be held by the Pro Vice-Chancellor, Education.

8. The student members (n-w 8(-1.9 p)nTw 1.5221dancello003 Tw [004 TaTd(())Tj0.001 t t(-w 8(-1.9

16. The Academic Quality and Standards Committee may report to the Academic Board or Vice-Chancellor on any matter it deems of sufficient importance to do so.



17. The Academic Quality and Standards Committee will typically meet at least six times per year. The agenda should be circulated to members one week in advance of the meeting date.

18. The Chair is required to call a meeting if asked to do so by the Academic Board or the Vice-Chancellor and may determine whether a meeting is required if requested by another Academic Quality and Standards Committee member.

19. The Academic Quality and Standards Committee Annual Workplan, including meeting dates and key agenda items, will be agreed by the Academic Quality and Standards Committee each year. The Annual Workplan will cover all responsibilities as detailed in this Charter

20. Papers are to be submitted to the Academic Quality and Standards Committee prior to the agenda close date.

21. Papers may only be accepted after the agenda close date with the approval of the Chair.



22. A quorum consists of a majority of the members for the time being holding office of the Committee.

23. The Chair may approve for the whole, or any part, of a meeting of the Academic Quality and Standards Committee, the attendance of:

- a. a member of the Academic Board;
- b. an employee or contractor of the University; or
- c. any external persons for the purpose of providing advice or consultation to the Academic Quality and Standards Committee.



24. The Chair will arrange an induction for Academic Quality and Standards Committee members.

25. The Chair will provide ongoing mentoring and support for student members of the Academic Quality and Standards Committee.



26. Decisions will be determined by vote or by a majority consensus, at the discretion of the Chair. A quorum must be present for a decision or endorsement to be made.

27. Where a vote is required, a decision of the Committee is considered valid if a majority of the members present agree to the proposed recommendation.
28. Circulating resolutions require support from two-thirds of the Academic Quality and Standards Committee membership, evidenced by the members' signatures, which may include electronic signatures, or email confirmation sent from an authorised email account.
29. Once made, whether unanimously or by a majority, a decision shall be collective and communicated as a decision of the Committee.



30. The Academic Quality and Standards Committee will assess its performance annually with respect to the Academic Quality and Standards Committee's purpose and functions.
31. The Academic Board will review the Academic Quality and Standards Committee Charter on a biennial basis.

