

UNIVERSITY OF CANBERRA

1. The University Research Committee (the Committee) is established by the Academic Board under the _____.
2. The purpose of the University Research Committee is to advise the Academic Board and the Vice-Chancellor on research objectives and strategies, the University's research performance, research and research training policy and practice and research degree programs.
3. The Committee is authorised to perform activities within the scope of responsibilities set out in this Charter and to make recommendations to the Academic Board and the Vice-Chancellor.
4. The Academic Board authorises the Committee, within the scope of its role and responsibilities, to:
 - a. establish working groups as required to assist the Committee in the exercise of its duties;
 - b. request the attendance of any UC employee, or officer of a controlled entity at Committee meetings;
 - c. obtain any information it needs from any employee or external party (subject to their legal obligation to protect information); and
 - d. exercise such other functions as may be necessary to enable it to exercise the responsibilities specified in this Charter.
5. The primary responsibilities of the University Research Committee

- i. management of research;
 - ii. research training and candidature of higher degree by research (HDR) students;
 - iii. research risks, integrity and compliance; and
 - iv. researcher development.
 - c. monitor institutional standards for research and HDR program quality and outcomes, including the outcomes of improvement actions;
 - d. provide advice to Academic Board on the quality of University's research and research training programs;
 - e. provide advice to Academic Board on emerging risks to research and/or academic integrity, quality and the responsible conduct of research, and the effectiveness of controls and treatment actions as they relate to research and HDR students;
 - f. provide advice to the Curriculum Committee on proposals regarding honours courses and courses that have a 25% or greater research training component;
 - g. provide a forum to facilitate communication, discussion and dissemination of information on research and research training issues, and advise Academic Board on issues identified
 - h. provide advice on implementation of Academic Board policies and procedures relating to research and research training and review their effectiveness;
 - i. monitor and recommend improvements for research and HDR support services; and
 - j. advise on other matters referred to it by Academic Board and/or the Vice-Chancellor.
6. The Committee exercises such additional functions, responsibilities and authorities as may be assigned or delegated to it by Academic Board from time to time.
 7. The Curriculum Committee may seek the advice of the University Research Committee on any course that has a research training component of less than 25%.
 8. Where there is an overlap of responsibilities between committees of the Academic Board, the respective Chairs will determine the most appropriate committee to consider the item, or alternatively to hold a special joint meeting of both committees.
 9. The Committee shall comprise the following members:
 - a. Deputy Vice-Chancellor and Vice-President (Research & Enterprise), who

research-only staff across the University, for a period of two years;

- h. Dean, Graduate Research;
- i. one HDR student appointed for a term of one year and may be reappointed for two additional terms, who is endorsed by the Student Representative Council and
- j. other members as required.

18. The Committee will meet at least six times per year on dates determined by the Committee, unless otherwise agreed by the Chair.
19. The Chair is required to call a meeting if asked to do so by the Academic Board and may

31. The Committee will:

- a. review this Charter annually and recommend to the Academic Board any necessary amendments; and
- b. assess its performance annually with respect to the Committee's purpose and functions.

	24/11/2021	C Venning	Approved Charter.
	24/04/2023	A Butler	Correcting errors, realigning membership, and the suggested alternate diversity clause.
	7/12/2023	Z Toole	Updating election authority